**Application for renewal of a license  
to use the brand „Quality Office“ with a product**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **QO Certificate No.** | |  | | |
| **Valid until** | |  | | |
| **Product** | |  | | |
|  | | | | |
| **Company** | |  | | |
| Street / PO Box | |  | | |
| ZIP Code - City | |  | | |
| **Contact person for this application is:** | | | | |
| Name | |  | | |
| Phone | |  | | |
| Mobile | |  | | |
| E-Mail | |  | | |
| **Please mark all fields 1-6 with a cross accordingly** | | | | |
| 1. **O** | Hereby we apply for the extension of the above mentioned license  to use the brand „Quality Office“. | | | |
| 2.a **O**  or  2.b **O** | We declare, that the product **was not changed** since the issue of the Quality Office certificate. Valid GS certificate(s) for all certified products / programms are attached. | | | |
| We declare, that the product **was changed** since the issue of the Quality Office certificate. A self-assessment and all necessary valid GS certificates are attached. | | | |
| 3.a **O**  or  3.b **O** | We have checked the pictures of our certified product(s) on the Quality Office website.  The pictures are **still up to date**. | | | |
| The pictures are **out of date**. We will send new pictures per e-mail without delay. | | | |
| 4. **O** | We commit ourselves to at least maintain the specified quality standard. If qualitative changes on the product are necessary, that may have an impact on the certification, we will inform Quality Forum Office Furniture and Equipment without delay. | | | |
| 5. **O** | We have taken notice of the Statutes of Quality Forum Office Furniture and Equipment and continue to acknowlegde the conditions and regulations therein. | | | |
| 6. **O** | I hereby agree that my above data will be stored electronically and processed and archived for the purpose of establishing contact and documentation. I am aware that I can withdraw my consent at any time. | | | |
|  | | | | |
| Place | | | Date | Signature |